

## Manufacturing Meeting Proposal

### Objectives

- Provide **comprehensive focused information to support Manufacturing Companies**
- Clearly **demonstrate what SMMT is currently working on** to support both Vehicle Manufacturers and Suppliers
- Provide **key information on 'Best Practice' and other items of interest** such as new technologies
- Gather the views of Vehicle Manufacturers and suppliers and act as **the 'Voice of the Industry'** with BERR and other interested parties

### Who

- Vehicle Manufacturers, Suppliers, SMMT (MBI, P&E, Technical, International, Legal, Industry Forum)

### How

- Quarterly meeting (usually at Forbes House)
- Evolution from Quality Panel & ACS (need to get 'buy in' from these committees – propose pilot meeting on 28 Jan. 2009)
- 2 hours 'Manufacturing Meeting' then break off into separate smaller meetings for unique Components, Quality Panel etc. issues

### What

Agenda to consist of information on:

- BERR / NAIGT / CBI - (Policy & Economics Dept)
- Funding (MBI Dept)
- Training (Industry Forum)
- Regional (National Automotive Group)
- International (International Trade Committee)

All usually 5 minutes each but flexible

- Best Practice case study (around 30 minutes)
- General interest presentation(s) e.g. new technologies

### Next Steps

- Review at 12 Dec. 2008 Quality Panel meeting & discuss with ACS key people
- Pilot meeting 28 January (with Quality Panel & key people from ACS)
- Review & improve
- Plan & deliver Manufacturing meetings for remaining Quarters of 2009 to involve best representation from Vehicle Manufacturers and Suppliers
- Prepare & distribute Quarterly newsletters

SE, 21/11/08